

TENURE UNIT STANDARD ROUTING SHEET

In support of the following academic policy statements, tenure unit performance standards will be maintained and made publicly available by the Office of the Provost's Faculty Records Team. Per policy, each of these sets of standards will be reviewed every five (5) years, submitted to the Office of the Provost using this routing form for all signatures.

- APS [900417](#), Faculty Reappointment, Tenure, and Promotion of Tenured and Tenure-Track Faculty
- APS [980204](#), Performance Evaluation of Tenured Faculty (Post-Tenure Review)
- APS [820317](#), The Faculty Evaluation System of Tenured and Tenure-Track Faculty

Please note the following:

- Use a separate routing sheet for each set of tenure unit standards.
- Submit files in portable document format (PDF) only.
- Ensure the set of standards being submitted **have been approved** by the tenure unit **and** college dean.

Tenure Unit: _____

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Faculty Evaluation System
Department of Computer Science

Fgeg o dgt"36, 2022

1. Teaching Effectiveness

- a. FES 1 – Chair’s Evaluation of Faculty Teaching Effectiveness (Appendix: Faculty Classroom Observation Rubric)

	Rating	Weight	Score
Preparation for Teaching		0.40	
Evaluation of Student Achievement		0.20	

3. Service (FES 4)

Evaluation Rubric:

	Score	Description
Committee	1	Member of department, college, or university committee
TFNP	3	Teaching with no compensation
Reviewer	0.5	Reviewer of manuscripts submitted to journals or conferences
Editor	1	Journal or book editorship
ABET	2	Evaluation of ABET result, assistance on onsite visit, compilation of annual report, etc.
CAE	2	Evaluation of CAE result, compilation of annual report, CAE outreach activity, etc.
Assessment	1	Management of course assessment data, evaluator for capstone project, etc.
Other	0.5	other internal or external service not mentioned above

The overall service score of each faculty will be ranked and normalized into value [1, 5].

4. Overall Average (FES 5)

For each research track faculty member normal teaching load 3–3), an overall average (FES 5) score is calculated by the weighted average (i.e., the sum of all the FES scores (FES 2 – FES 4) multiplied by the weights for normative twelve-credit-hours-per-semester workload (Table I in Attachment 3 of *The Faculty Evaluation System of Tenured and Tenure-Track Faculty* (APS 820317)) as follows:

$$\text{FES1} \times 20\% + \text{FES2} \times 20\% + \text{FES3} \times 40\% + \text{FES4} \times 20\%$$

For each teaching track faculty member teaching load of 4–4), an overall average (FES 5) score is calculated by the weighted average with weights for normative nine-credit-hours-per-semester workload (Table I in Attachment 3 of APS 82317), different from the ones for research track faculty, as follows:

$$\text{FES1} \times 25\% + \text{FES2} \times 25\% + \text{FES3} \times 25\% + \text{FES4} \times 25\%$$

